

# MATTHEW J. STOTT

Graphic Designer / Photographer

## EMPLOYMENT HISTORY

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### **RoadSafe Traffic Systems** - Avon, MA

April 2013 - December 2013

Sign Making / Shipping / Receiving

Assisted in the production of street signs from design to completion. Responsible for shipping, receiving, inventory control, and packing orders correctly and efficiently.

### **City Sports** - Providence, RI

April 2011 - May 2013

Sales Associate

Helped customers make selections by building customer confidence and offering suggestions and opinions. Assisted in the merchandising and restocking of products.

### **The Jones Group** - Wrentham, MA

July 2008 - May 2012

Assistant Manager

Provided excellent customer service while leading a team by example. Responsible for the opening / closing of the store, receiving of shipment, supervision of staff, and merchandising. Assisted in the hiring of new associates.

## EDUCATION

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### **Rhode Island College** - Providence, RI

Graphic Design & Photography Program

- ... Treasurer of Class
- ... Member of Student Community Government

### **Attleboro High School** - Attleboro, MA

Graphic Design Certificate & High School Diploma

- ... Student Council Member
- ... Vice President of Class

## COMPUTER SKILLS

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Fluent in the following programs and languages:

- ... Photoshop
- ... Illustrator
- ... InDesign
- ... Dreamweaver
- ... MS Office / Outlook
- ... POS Systems
- ... HTML / CSS

## AWARDS & RECOGNITIONS

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Special Talent Award for Excellence in Graphic Design at Rhode Island College

May 2006

Photograph published in the book "The Camera Club Vol. 2" by The Quiet Life

March 2007